

**REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER (TIN) VERIFICATION**

For Controller's Office Use Only

VENDOR #

PLEASE PRINT OR TYPE
INFORMATION

Legal Name (Do NOT enter the business name of a sole proprietorship on this line.)

Trade Name (Complete only if doing business as - DBA.)

Official Business/Mailing Address (Include City, State and Zip Code.)

Do NOT send to the IRS

Return this form to the **City and
County of Denver** contact with
whom you have been working at
the address below.

Check this box if you are either an attorney or a law firm.

Check this box if you are a medical service provider.

Check your legal entity type and enter your 9-digit Taxpayer Identification Number (TIN) below.

For Individuals, this is your Social Security Number (SSN). For other entities, it is your Employer Identification Number (EIN).

Sole Proprietor (Note: Enter both the Owners SSN and the business EIN if applicable.)

SSN				+						
EIN			+							

Individual

SSN				+						
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General Partnership

EIN			+							
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Corporation

EIN			+							
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S-Corporation

EIN			+							
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LLC

EIN			+							
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LLP

EIN			+							
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Government Entity

EIN			+							
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Exempt or Non-Profit Organization

EIN			+							
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If your business is a Foreign Entity please request a Form W-8 Certificate of Foreign Status from your City and County of Denver contact.

CERTIFICATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Name (print or type) _____ **Title** (print or type) _____

Signature _____ **Date** _____ **Telephone** _____